HOPE TOWNSHIP REGULAR BOARD MEETING
September 14, 2026

Meeting called to order by Supervisor Doug Peck at the Hope Township Hall, 5463 S. M-43 Hwy, Hastings, MI 49058.

Members Present: Deborah Jackson, Doug Peck, Junior Homister, Chris Lapins

Members Absent: Arlene Tonkin

Others Present: Perry Shepard, Jim Partridge-Hastings Charter Township, Eric Thompson-PCI, Lisa Shockley-Curtis.

Public Comment: Comment was made.

Approval of the Agenda: Jackson requested to add Insurance Binder under New Business as item D. Homister requested to add Hall Rental for 4-H under New Business as item E. Motion was made by Homister to approve the amended agenda, seconded by Jackson. All were in favor. The motion carried.

Delton Fire Report: Perry Shepard provided a report.

County Commission Report: N/A

Consent Agenda: *All matters listed under item 6, Consent Agenda, are considered routine by the board and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.*

a. Approval of July 13,2026 Regular meeting minutes
b. Reports received: Revenue/Expenditure report; Treasurer report; Library minutes; SWBCSA minutes; Zoning compliance permits.
c. Approval of Bills and signatures of Board Members: Deborah Jackson

Motion to approve consent agenda by Jackson, seconded by Lapins.
Roll call vote: Yes: Peck, Homister, Jackson, Lapins; No: None; Absent: Tonkin
All in favor. Motion carried.

Reports/Board Comments:

Supervisor: Peck reported he will have a comment under New Business.

Treasurer: N/A

Clerk: Jackson reported preparations for the August election are underway and that absentee ballots will be available next week.

Trustee(s): Homister reported on the upcoming Planning Commission meeting.

Unfinished Business

New Business

A. **Evening & weekend pay for deputy treasurer.** Motion to approve time and a half pay for the deputy treasurer's evening and weekend hours by Jackson, seconded by Homister. Roll call vote: Yes: Lapins, Peck, Homister, Jackson; No: None; Absent: Tonkin
All in favor. Motion carried.

B. **PCI fee schedule** as follows:

HOPE TOWNSHIP
BARRY COUNTY
STATE OF MICHIGAN
RESOLUTION ADOPTING CONSTRUCTION PERMIT FEE SCHEDULES
RESOLUTION NO. 2026-15

Minutes of a regular meeting of the Hope Township Board of Trustee's, County of Barry, State of Michigan, held at the Township Hall, Hastings, Michigan, on the 14th day of September 2026, at 6:30 pm.
The following resolution was offered by Clerk Jackson and supported by Supervisor Peck.

RECITALS

WHEREAS, The Township is authorized under the Stille-DeRossett-Hale Single State Construction Code Act, 1972 PA 230, MCL 125.1501 et seq. (the "Act"), to administer and enforce the State Constitution Code and to establish fees for permits, inspections, plan review, and related services; and

WHEREAS, MCL 125.1522(1) provides that such fees shall be reasonable and shall bear a reasonable relationship to the cost of administration and enforcement of the Act, including overhead, and that fee revenue shall be used only for the operation of the enforcing agency or the construction board of appeals; and

WHEREAS, the Township has contracted with Professional Code Inspections of Michigan, Inc. (PCI) to serve as the Township's enforcing agency and to perform the building department services enumerated under MCL 125.1509; and

WHEREAS, the construction permit fee schedules currently in effect were adopted in 2006 and have not been adjusted since that time; and

WHEREAS, building permit fees under the schedules adopted herein are calculated upon the total valuation of construction, and construction valuation is employed as an equitable and objective method of distributing the cost of code administration and enforcement across projects of differing size and scope; and

WHEREAS, construction valuation shall be established using the PCI Construction Valuation Schedule (West Michigan), a published square-foot cost basis organized by Michigan Building Code use group and derived from regional construction cost data, attached as part of Exhibit A; and

WHEREAS, the Township finds it appropriate that the fee schedules be reviewed on a scheduled five-year cycle, with any adjustment resulting from such review capped at twenty percent (20%) per cycle, in order that fees remain aligned with construction – sector cost trends while providing budgetary predictability to the Township and to permit applications.

NOW, THEREFORE, BE IT RESOLVED

1. **Adoption of Fee Schedules.**
   The Board of Trustees hereby adopts the following Construction Permit Fee Schedules, attached hereto and Incorporated herein by reference:
   - Exhibit A – Building Permit Fee Schedule, including the PCI Construction Valuation Schedule (West Michigan)
   - Exhibit B – Electrical Permit Fee Schedule
2. **Construction Valuation.**
   Building permit fees shall be calculated upon the total valuation of construction. The valuation declared by the permit applicant shall be honored where the Building Official determines that is reasonable reflects the scope of the project. Where the declared valuation does not reasonable reflect the scope of the project, valuation shall be established using the PCI Construction Valuation schedule (West Michigan) set forth in Exhibit A.
3. **Use of Fee Revenue.**
   All fees collected under the schedules adopted herein shall be used only for the operation of the enforcing agency or the construction board of appeals, and for no other purpose, in accordance with MCL 125.1522(1). No portion of such fee revenue shall be transferred to the Township general fund or applied to any purpose unrelated to the administration and enforcement of the Act.
4. **Collection of Fees.**
   Fees shall be collected by the enforcing agency on behalf of the Township in accordance with the fee schedules adopted herein and the terms of the Township's services agreement with PCI.
5. **Schedule Review.**
   The fee schedules adopted herein, together with the PCI Construction Valuation Schedule, shall be reviewed on a five-year cycle, with the first such review to occur in 2031. Each review shall consider construction cost inflation as measured by the Engineering News-Record Construction Cost Index, changes in the cost of service delivery, and prevailing fee levels among comparable Michigan jurisdictions. Any adjustment resulting from such review shall not exceed twenty percent (20%) per cycle and shall be effective only upon adoption hy resolution of the Board of Trustee's.
6. **Repeal of Prior Fee Schedules.**
   Any previously adopted construction permit fee schedules, including those adopted in 2006, are hereby repealed and replaced by the schedules adopted herein.
7. **Severability.**
   If any provision of this resolution or of the fee schedules adopted herein is held invalid, such invalidity shall not affect the remaining provisions, which shall remain in full force and effect.

8. **Effective Date.**
   The fee schedules adopted by this resolution shall take effect on
   VOTE
   YEAS: Homister, Lapins, Jackson, Peck
   NAYS: None
   ABSTENTIONS: Tonkin
   Resolution declared adopted.

C. **Estimate for repairs at Township Park.** Motion to approve $3137.60 for repairs by Homister, seconded by Jackson. All in favor. Motion carried.
D. **Insurance Binder.** Motion to approve the renewal binder of $14,372 + $2,351.75 with Acrisure by Jackson, seconded by Homister. All in favor. Motion carried.
E. **4-H Hall Rental.** Motion to approve a 4-H club to rent hall at no charge, providing that food is not served or brought into the hall by Homister, seconded by Lapins. All in favor. Motion carried.

Additional Public Comment: No comment was made.

Meeting adjourned at 6:55 p.m. Motion to close by Homister, seconded by Lapins.

All in favor. Motion carried.

Deborah Jackson
Hope Township Clerk

Doug Peck
Hope Township Supervisor

Date: Oct 12, 2026

Status (circle one) Tentative Minutes (Approved Minutes)